

**College of Teacher Education Andhra Mahila Sabha Affiliated to**

**Osmania University**

**NAAC Re accredited**

**MINUTES OF THE IQAC MEETING**

Minutes of the First IQAC Meeting held on 29<sup>th</sup> July, for the year 2025 at 3 P.M. in the Board Room at the College of Teacher Education, A.M.S.

**Members who attended the Meeting**

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|--------------------------|---|
| 1. Dr. P. Krishnaveni    | Chairman IQAC & Principal   |
| 2. Dr. M. Vani           | Hon Sec & Correspondent   |
| 3. Prof. A. Rama Krishna | Former Dean & Principal, IASE, OU.  |
| 4. Dr. Karuna            | Principal, Andhra Mahila Sabha Arts and Science College for Women (AMSCW) |
| 5. Dr. Jyothi Victoria   | Associate Professor St Ann's COE. Alumna And Academic In-Charge of Alumni |
| 6. Dr. G. Indira         | Associate Professor, AMS, CTE.  |
| 7. Dr. C. M. Neeraja     | Associate Professor, AMS, CTE.  |
| 8. Dr. N. Anuradha       | Associate Professor, AMS, CTE.  |
| 9. Dr. Rani Syamalamba   | Library Consultant, AMS, CTE.   |
| 10. Dr. K. Prashanthi    | Assistant Professor, AMS-CTE  |
| 11. Dr. Qudsia Hafeez    | Assistant Professor, AMS-CTE  |
| 12. Smt. Ruth Blessina   | Assistant Professor, AMS-CTE  |
| 13. Smt. R. Geetha Devi  | Assistant Professor, AMS-CTE  |
| 14. Smt. Rana Majid      | Assistant Professor, AMS-CTE  |
| 15. Smt. K. Aparna       | Assistant Professor, AMS-CTE  |
| 16. Dr. Noor Askari      | IQAC Coordinator and Assistant Professor.                                 |

**Student members**

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|-----------------|---|------------------|
| 1. Miss Mamatha | - | Student, AMS CTE |
| 2. Miss Rajani  | - | Student, AMS CTE |

**Members who could not attend the meeting**

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|---------------------------------|---|
| 1. Prof. Ravindranath K. Murthy | Principal, University College of Education, IASE, OU                      |
| 2. Dr. Nirmala Chava            | Associate Professor St Ann's COE. Alumna and Academic In-Charge of Alumni |
| 3. Smt. V. Ratnamala            | ECE Expert, SRC-ECE, DDMS   |
| 4. Dr. Vijay Mohan              | Principal, Fine Arts and Media Education, AMS                             |
| 5. Mrs. Ramya Miryala           | Director & COO, Deaf Enabled Foundation                                   |
| 6. Mrs. S. Sravya               | Chartered Accountant, Partner, S.V  |
| 7. Smt. Sandhya Nagam           | Assistant Professor, AMS-CTE  |

The meeting commenced with a warm welcome by Dr. P. Krishnaveni Chairperson, Principal of the College of Teacher Education A.M.S. She thanked all the I.Q.A.C. members for their continuous support and guidance for the quality improvement of the College. Further, she asked Dr. Vani Secretary Correspondent madam to share a few words. Madam greeted the IQAC members and spoke about how humble Prof. A. Rama Krishna is in spite of all his achievements he doesn't have a spec of arrogance or pride and he is always ready to help people, institutions and organizations with his abundant knowledge and experiences. She welcomed all the members for sharing their ideas and inputs for improving the quality of the institution.

The Principal requested the IQAC Coordinator, Dr. Noor Askari, to present the agenda items. The agenda items were presented by Dr. Noor Askari, Coordinator, IQAC.

The structure of the meeting was set where the meeting started with the Action taken on the minutes of the previous meeting, followed by the College activities, staff activities and then the next agenda point one after the other. Any further discussion will happen with the permission of the chair.

#### Points Mentioned in the Agenda

#### I. Agenda Items

1. Action taken on the minutes of the previous meeting
2. Report of the activities conducted from December 2024 to July 2025 criterion wise.
3. To discuss policies such as:
  - ✓ Gender sensitization Policy
  - ✓ Energy efficiency and sustainability policy
  - ✓ Green campus and Biodiversity policy
4. Attainment of CLO and PLO. Guidance requested.
5. Academic audit modality
6. Suggestions are requested for quality improvement criterion wise.
  - i. Curricular Aspects
  - ii. Teaching Learning and Evaluation
  - iii. Research Innovations and Extensions
  - iv. Infrastructure and Learning Resources
  - v. Student Support and Progression
  - vi. Governance Leadership and Management
  - vii. Institutional Values and Best Practices

Any other suggestions for quality improvement will be discussed with the permission of the chair.

#### I. SUGGESTIONS BY THE IQAC MEMBERS

Prof. A. Rama Krishna, Dr. Karuna and Dr. Jyothi Victoria contributed valuable inputs and suggestions.

1. The suggestions given for policy making for Gender sensitization are:

- Frequent Seminars and Presentations about gender sensitization should be initiated.
  - It should be spoken about in daily assembly
  - A workshop by transgenders or LGBT
  - Recommended that a transgender should be included in the board members.
2. Energy efficiency and sustainability policy
- Display of instructions in every class to conserve energy or minimalization of energy consumption.
  - When tube lights need to be changed switch to LED s.
  - Utilization of Solar Panels.
  - Sensitization of minimalization of green energy during Assembly and creating groups or houses for further implementation.
  - Mentor wise supervision of the norms.
3. For Green campus and Biodiversity policy
- Conducting plantation day or Haritha Haram where it is theme based, that is, students grow their plants in beautifully decorated or painted pots and they gift it to the college. These can be medicinal plants in one phase and ornamental plants in another.
  - Demonstration of how to make compost and practical implementation in practice schools also. Supported by Geo Tag pictures.
  - Constructing of irrigation Pit or rain water harvest pit.
  - Making the campus “No Plastic campus”
  - Workshops for making paper and jute bags. Eco friendly products.
  - Gifting plants grown by students to guests.
  - Semester wise reflection should be done in the form of activities.
4. Attainment of CLO and PLO.
- Differentiated between achievement and attainment and explained that attainment is based on the learning outcome. Attainment of CLO and finally PLO can be done by mapping each CLO as an item and doing term wise analysis. The Summative assessment question paper of each course needs to be classified on the basis of learning outcomes and a blue print needs to be made. Students scores needs to be analyzed based on it. Hence the result can be analyzed for each course paper and finally the programme. It doesn't seem to be feasible for non autonomous colleges as first our analysis of the question paper based on CLO should match with the University's further we will not have the split of their marks each CLO wise.
  - There are soft wares available for analysis of items if data is available
  - Demonstration by experts was also suggested.
5. Academic audit modality
- It was suggested that a request should be made by the college to Osmania University for an academic audit following which a team is sent by the University to do the audit at a minimum charge.
6. General suggestions
- Maintaining an Art Lab for display of art and craft.

- Installation of Bulletin Board, Soft Boards and Notice boards all over the college premises.
- Suggested to emphasize more on M.O.O.C.s and also collect their reflections of the course.
- Use Rubric for assessment.
- Assignments should be based on short term certificate courses and presenting its reflections.
- Should share quotations or thought for the day in General Assemblies rather than class assemblies.
- College Magazine or E-Magazines can be initiated where student's articles from their dissertations can be published.
- House or Group wise chance for conducting Assembly duty. Monthly themes can be initiated.

The meeting concluded with a vote of thanks by Dr. Noor Askari, IQAC coordinator.

Dr. P. Krishnaveni  
Principal  
AMS .CTE

Dr. Noor Askari  
IQAC Coordinator  
Assistant Professor  
AMS .CTE

