



**COLLEGE OF TEACHER EDUCATION
ANDHRA MAHILA SABHA**
(Affiliated to Osmania University)
AUTONOMOUS



Founder President Late Dr (Smt.) Durgabai Deshmukh

Durgabai Deshmukh Vidyapeetham, Osmania University Campus, Hyderabad-500 007.

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Smt. Usha Reddy

President

Dr. GLK Durga

Vice-President (Hyderabad)

Smt. Prema Dhatri Rao

Vice-President (Chennai)

Dr. M. Lalitha Kameswari

General Secretary, AMS

Sri T.K. Ranganathan

Addl. Secretary, AMS (Chennai)

Prof. M. Sulochana

Chairperson

Dr. M. Vani

Secretary & Correspondent

Dr. G. Indira

Principal I/c

CTE/ AMS /2023/

Date: 09.11.2022

Orders

Sub: RTI Act in Educational Institutions- Appointment of PIO and APIO- orders issued College of Teacher Education Andhra Mahila Sabha (Autonomous), Vidyanagar, Hyderabad – 500007

Ref: RTI Act

Right to Information Act, 2005 is to understand the powers and functions of the CIC under the RTI Act and relevant rules. The College has constituted the PIO and APIO committee with the following members.

S. No	Name of the Staff	Designation	Position	Telephone No.
1	Dr. M. Vani	Correspondent	Secretary	9963770203
2	Dr. G. Indira	Principal	Joint Secretary	9440670046



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Objectives of the Committee:

1. To monitor the day-to-day functioning of the Institution
2. To identify work practices which are conducive to the efficient functioning of the Institution.
3. To examine the availability of financial resources, human resources and infrastructure
4. To provide for setting out the practices, regime or right to information for citizens to secure access to information
5. To promote accountability and transparency in the smooth and effective functioning of the Institution

Powers and Duties of the Committee Members:

1. Correspondent: She is the Chief Representative of the management. She looks into the whole functioning of the institution and is responsible for the overall affairs of the College.
2. Principal: She is the Head and Executive of the College who takes the responsibility of inquiry and decision making in declaring the information sought by anyone.
3. Vice- Principal: She is the In-charge who co-ordinates with the Principal and helps anyone seeking information as per the need in the absence of the Principal
4. PIO- Public Information Officer: All citizens shall have the right to information accessible and hence the PIO attends to the rights of the applicant, scrutinizes the information sought, examines its urgency and ensures the disposal of the request within prescribed time period. She also forwards it to the higher officers for the right decision at the earliest.
5. APIO- Assistant Public Information Officer: Co-ordinates with the PIO by all means in receiving and forwarding the applications of the seekers and ensures the delivery of the information to the applicants.

M. Sulochana

Prof. M. Sulochana

Chairperson

CTE AMS