

COLLEGE OF TEACHER EDUCATION DURGABAI MAHILA SABHA

Minutes of the 19th IQAC, Meeting held on 15th June 2017

The 19th IQAC meeting was held on 15th June 2017 at 3.00 P.M in the seminar hall of CTE AMS to discuss the following Agenda.

Members Present:

1. IQAC Chairperson - Dr. S. Mary Jones, Principal
2. Teachers -
 1. Dr. Usha Rani
 2. Mrs. M. Rama
 3. Dr. G. Indira
 4. Mrs. L. Jalaja
 5. Mrs. C. Subhavenugopal
 6. Mrs. K.S. Vijayalakshmi,
Co-ordinator, IQAC
3. Senior Administrative Officer – Mrs. T. Surekha, Director, DDVTRC
4. Management Representative-
 1. Prof. M. Sulochana
Chairperson
 2. Prof. K.S. Sunita
Secretary & Correspondent
5. External Experts-
 1. Prof. S.V. Suryanarayana Sharma, Chairman,
Arts & Science College for Women, AMS
 2. Prof. M. Sakku Bhavya, Principal, IASE, OU
6. Students -
 1. Ms. Cycilia, M.Ed
 2. Ms. Archana, B.Ed (G)
 3. Ms. Bhavani, B.Ed.Spl.Edn (HI)
 4. Ms. Saritha, P.G.Dip.ECE
7. Alumna - Mrs. Mythili, and Ms. Chandrika

Members who could not attend the meeting

1. Nominee from Employers/- Industrialist / Stake holders - Dr. T. Sudha, Director, DPS, Secunderabad

Principal welcomed the members and requested the IQAC coordinator, to present the Agenda items.

19.1 Confirmation of the 18th IQAC minutes.

The minutes of the 18th IQAC meeting were circulated among the members. As there were no suggestions the members were requested to approve the minutes. It was resolved to approve the minutes of the 18th IQAC meeting.

19.2 Action taken on the Minutes of the 18th IQAC meeting

The faculty of the college are encouraged to take up minor research projects and also increase the number of paper publications in the National and International Journals.

Resolved to approve the action taken.

19.3 Other activities of the College

- The Students of the College celebrated Teachers' day on 9th Sep.2016 as 5th was a holiday. Prof. DVR. Vithal was the Chief Guest of the occasion and he administered an oath to the students. Prof M. Sulochana, Chairperson and Prof K. S. Sunita Hon Secretary & Correspondent addressed the gathering and appreciated the performances of the pre-service trainees. Dr. (Smt).S. Mary Jones Principal I/c in her message insisted on inculcation of values. The trainees of each of the four programs felicitated their own staff.
- A Press Meet was held on 17th Sep 2016 to create awareness in public regarding the importance of Early Childhood Education and also about Post Graduate Diploma in Early Childhood Education offered by the college.
- National Education Day: NCTE declared Moulana Abul Kalam's Birthday (11th, Nov, 2016) as National Education Day and requested Teacher Education colleges to celebrate it in their Institutions. The National Education Day was celebrated in the college On this occasion, elocution, essay writing and poster making competitions were conducted and prizes were declared. The prize winners of various competitions were congratulated. A number of slogans were prepared and showcased by the students.
- The Communal Harmony week was observed in the college from 19th to 25th, November, 2016. In this context an essay writing competition and elocution competition were held. The students of the college sold flags and the amount was sent as a DD to the Commissioner, Communal Harmony, New Delhi. The week long observations culminated with a rally by students.
- The world disability week is observed from 3rd to 10th December every year. On this occasion a guest lecture was arranged on 3rd December 2016 at 11 A.M. Mr. Ch. Sandeep, Audiologist, delivered a lecture on "Care and Maintenance of the EAR". The students of all the courses not only attended the lecture but also participated in the discussions. The

college conducted drawing competition to deaf children studying in DDVTRC (special School) and handed over prizes to the concerned teachers.

- Human Rights Day: The World Human Rights Day was observed on 10th December 2016. Smt. Lakshmi Principal of College of Law for Women, DDMS delivered a lecture on Human Rights. A number of competitions were conducted on this occasion.
- The staff and students along with the Chairperson and Secretary ushered the New Year 2017 with songs and dance numbers.
- The College of Teacher Education AMS was entrusted with the responsibility of organizing the Republic day celebrations on 26th of January 2017. Prof. V. Sudhakar, Dean Dept of Education was the Chief Guest of the Occasion. Dr. S. Mary Jones introduced the Chief Guest to the gathering. The M.Ed Students of the college performed a stunning dance performance and a medly on Patriotic song. All the units under the umbrella of DDMS participated in the celebration.

19.3.1 Criterion I Curricular Aspects:

- The Board of Studies Meeting for B.Ed. Spl H.I was convened on 10th January 2017 at 11 A.M. in the Conference Hall. The changes made in B.Ed. Spl H.I Syllabus were discussed in the meeting. The members suggested to incorporate certain topics in the curriculum.
- The panel of examiners was also presented for approval. Members of the committee added few names as examiners. The minutes were circulated after incorporating the suggestions.
- The Board of Studies Meeting of B.Ed. (Reg) was convened on 27th, February, 2017 at 2.00 P.M in the conference hall of the college. The changes in the syllabus were discussed in the meeting. The members suggested the topics to be incorporated in the curriculum.
- A Panel of list of examiners was presented for approval of the members of the board. Members of the committee added few more names to the existing list of examiners. The minutes were circulated after incorporating the suggestions.

Members noted the information

19.3.2. Criterion II: Teaching, Learning and Evaluation

Inauguration of 2016-2018 M.Ed, B.Ed, B.Ed. Spl (H.I) and P.G.Dip.ECE was conducted on 7th November 2016.

Second Phase Teaching Practice: The pre-service trainees of P.G. Diploma in ECE are attending second phase teaching practice from July 4th to 22nd July 2016 in the Lab School of SRC ECE, AMS.

Internship cum Teaching Practice: The B.Ed (G) pre -service trainees were placed in State Government Schools for a four week internship cum teaching practice in the II phase from August 2016. During this phase they will be supervised by the M. Ed pre-service trainees.

M.Ed Examinations: College of Teacher Education, AMS was identified as an examination center for M.Ed. Examinations by Osmania University, Hyderabad

Result Analysis of 2015-2017 Batches

S.No	B.Ed (G)	Pass percentage	B.Ed Spl (H.I)	Pass percentage
1	61	100 %	9	100%

Members noted the information

19.3.3. Criterion III: Research, Consultancy and Extension

Faculty Research Meets – 25th Nov 2016 to 7th February 2017:

The College has been conducting faculty meets once in fortnight. The faculty of different courses present papers on different areas and there is a scope for brainstorming. These faculty meets help the faculty to establish rapport and exchange their views on different academic issues. The following are the faculty meets organized.

- Dr. S. Mary Jones : “Burnout Syndrome- coping with Teacher Burnout”
- Dr. Indira : Anger Management
- Mrs. D. Swarnavani : Dialogic Teaching
- Dr. Krishna Reddy : Saakshat Bharat
- Mrs. Subha Venugopal : Pedagogy of Tourism
- Mrs. Supriya : Telangana and It’s features
- Mrs. Malathi Rao : Science ,Technology and Society
- Mrs. Suhasini Baone : Self Management : A Holistic Approach
- Mrs. Vijaya Lakshmi : Inclusive Education
- Mrs. Jalaja : Teaching at a Right Level
- Mrs. T. Kala Rani : Shakespeare’s seven Ages of Man
- Mrs. B. Rose : Telangana Poetess

Consultancy : The three month certificate course is offered in self financing mode by the college in collaboration with Pallavi Educom Management services limited (PEMSL). Two batches have completed their course successfully and on 3rd October the college has conducted convocation to

2nd batch ECCE students. The classes for 3rd batch ECCE students have started from 4th November 2016 in DDMS, CTE.

Extension

- Dr. S. Mary Jones, Principal was appointed as an examiner by Controller of Examinations, Dravidian University, Kuppam for Adjudication of Ph.D Thesis of Ms. K. Lalitha entitled “Impact of Television on Adolescent Children- Views of Higher Secondary School students in Relation to their achievement and study habits”
- Mrs. K.S. Vijayalakshmi was appointed as External Examiner for D.Ed.Spl.Edn (HI) on 30th August 2016 by Aura Rehabilitation Centre, Ramanthapur, Hyderabad.
- Dr. S. Mary Jones was appointed as visiting team member by NCTE to conduct inspection in three different B.Ed Colleges in Karnataka and Tamilnadu on 3rd, 10th and 11th September 2016
- Smt. Suhasini A.Baone faculty CTE AMS was one of the subject experts for conducting Interviews for appointment of Pre-Primary Teachers in Delhi Public School, Nacharam Hyderabad
- Dr. S. Mary Jones was appointed as Visiting Team member by NCTE to conduct inspection in Magadh Teachers Training College, Aurangabad, Bihar on 5th and 6th June 2017.
- Dr. S. Mary Jones participated in Telangana State Psychologists General Body Meet and Workshop on “Enhancing Study Skills and Eradicating suicidal tendencies in students” organised by Progressive Psychologists Association- India, on 26th June 2017 at AITUC Bhavan Himayath Nagar, Hyderabad

Members noted the information.

19.3.4 .Criterion IV: Infrastructure and Learning Resources.

Installation of Bio metric system for staff attendance:

Biometric system for staff attendance was installed in the month of June 2016. An amount of Rs. 10,000 was paid to AMJ enterprises for Installation of Biometric System.

Installation of CC Cameras in the College: Closed Circuit Cameras and one DVR were installed in different places in B.Ed. Building in the month of August. An amount of Rs. 45,280/- spent for installment CC Cameras

1. Equipment- CC camera LCD Projector
2. Principal room renovation

- a) Cement work
- b) Plating work
- c) Painting work
- d) Mesh arrangements to windows
3. Toilets WC water free toilets renovation
4. Improvement of existing premises
5. Office furniture.

Members noted the information

19.3. 5 Criterion V Student Support and Progression

ECCE Convocation- 3rd October 2016

The convocation for the II Batch students of ECCE was held on 3rd Oct 2016. The Students in their reflections were full of appreciation for the Course and the Faculty.

Sports Day-27th October 2016

Sports Day was conducted on 27th October. The students participated in different indoor and outdoor games in connection with Sports Day. 2016.

Guest Lecture on “Good Teaching in Action” 6th Jan 2017

Dr. Rama Krishna Adury, Advisor of International Schools delivered a lecture on “Good Teaching in Action” on 6th Jan 2017. The students of all the courses attended the lecture. He emphasized the need of Commitment, Communication, Leadership Qualities, Team work and Professional development of teachers.

Job Mela -28-1-2017

The College of Teacher Education organized a Job Mela for 2016-2017 batch students and alumna of the College on 28-1-2017 at CTE college campus from 11.00 A.M to 4.30 P.M. The students of B.Ed (G), M.Ed, B.Ed. Spl. Edn. (H.I), Post Graduate Diploma in Early Childhood Education and ECCE courses attended the Job Mela. Most of the private and International school managements participated in the Job Mela. A total of 16 school managements participated in the Job Mela. 97 students from different courses of the college attended the important event. In the preliminary round all the schools scrutinized the students, short listed and called them for demonstration.

The Management and Principal constantly encouraged and supported the smooth organization of the event. The members of the placement cell put in their best efforts. The event was covered by the press.

Intercollegiate Sports Competitions - 31st of January 2017

College of Teacher Education, DDMS organized a one day campus institutions tournaments on 31st of January 2017 from 11.00 A.M to 5.00 P.M. Competitions were conducted in Chess, Caroms, Throw Ball, Tennykoit and Badminton. Students from School of Informatics, Arts and Science College and College of Teacher Education, AMS participated in various indoor and outdoor games. Students participated very enthusiastically and prize winners were awarded mementoes and certificates. Ms. Veena and Ms. Meena, M.Ed II year 2015-17, Ms. Mythri Vilma, B.Ed.Spl.Edn (HI) I year 2016-18 batch students won the prizes.

Medical camp

The college conducts Free Medical Camp every year to promote student health. This year a free Medical camp was conducted on the 10th of February 2017. The students of the four courses offered by the college attended the medical camp. Blood samples were collected from the students and staff of the college and the reports of their blood groups were in turn handed over to them.

National Science Day -28th Feb, 2017

National Science Day is celebrated in India on 28th of February every year to mark the discovery of the Raman Effect by Indian Physicist Sir. Chandrasekhar Venkata Raman (C. V. Raman). Dr. C. V Raman was awarded the Nobel Prize in the year 1930, for his discovery in the field of Physics. The staff members and students of all the courses attended the programme.

International Women's Day 2017

The International Women's day was celebrated in the college with great aplomb, on the 9th of March 2017. In this context essay writing and elocution competitions were conducted both in English and Telugu on 6th of March 2017. Thirty six students from four courses participated in the essay writing competition. The prizes were awarded to the winners. The programme comprised of cultural events and a ramp walk by the students of the college.

Earth Day

The World Earth Day was observed on 22nd April 2017. The theme for this year is "Environmental and Climate Literacy". The day was marked by a Guest lecture on the concept of a cool, green earth. The lecture was delivered by Prof. K. S. Sunitha Hon, Secretary & Correspondent

Commencement of DR. BR Ambedhkar Open University, (Distance Mode) classes on 24.04.2017

Commencement of Human Rights Education and Proficiency in English Classes on 21.06.2017

International Yoga Day celebration

The College of Teacher Education, AMS celebrated 3rd International yoga day on 21st June 2017 at 11am. The day celebration commenced from 20th June .Mr. Vithaleshwar, Director and yoga instructor from yoga organization gave a lecture related to yoga. The speech covered very important information related to concept of yoga, ashtanga yoga, benefits of yoga and also the practical demonstration on Pranayama. The theme for this year yoga day was Health. The programme ended with National anthem.

Members Noted the Information and suggested to arrange more practical sessions on Yoga

19.3.6 Criterion VI Governance and Leadership

- Prof K.S Sunita former Vice Principal of Koti Women’s College was appointed as Hon Secretary and Correspondent of the College in place of Sri K. Diwakarachary, while Prof M. Sulochana, continues to be the Chairperson of the College
- **Appointment of Additional Controller of Examinations:** Smt. K. Vijayalakshmi was appointed as Additional Controller of Examinations through a letter dated 23rd June, 2016.
- **Appointment of Dr. S. Mary Jones as Principal I/C:** Dr. S. Mary Jones senior aided faculty was appointed as Principal I/C on 28th August 2016.
- **Appointment of Dr. Mrs. G .Indira as coordinator for DR. B.R. Ambedkar Open University Study Centre:** Dr. Mrs. G. Indira was appointed as coordinator for DR. B.R. Ambedhkar Open University.
- **Selection Committee Meeting held on 05.10.2016 to recruit Associate Professors and Assistant Professors**
- **Appointment of the Staff for B.Ed. and M.Ed. as per NCTE norms**
The college has given paper advertisement for the recruitment of faculty for B.Ed. and M.Ed. Courses. The selection committee of the college after interviewing and observing the demonstration lessons, selected three candidates for B.Ed. and one candidate for M.Ed. The details are given below.

S.No	Name	Course	subjects
1	Dr. B. Krishna Reddy	M.Ed	Research Methodology
2	Smt. A. Malathi	B.Ed (G)	Methods of Teaching Maths, Physics & Assessment for learning

3	Smt. T Kala Rani	B.Ed (G)	Methods of Teaching English
4	Smt. Rose Emelyamma	B.Ed (G)	Methods of Teaching Telugu

Superannuation of Mrs. Suhasini A. Baone and reappointment: Mrs. Suhasini A. Baone, Faculty, PGDECE retired on 31st September, 2016 and she was reappointed

A budget committee meeting was held on 25th January 2017 in the seminar hall, DDMS to take the decisions pertaining to the purchase of CC Cameras, Biometrics etc.

Members noted the Information

19.3. 7: Criterion VII Innovative Practices

Gandhi Jayanthi was observed as a Common Program by all Units of Durgabai Deshmukh Mahila Sabha on 2nd Oct, 2016. Smt Usha Reddy, Vice President Central Office Presided over the Ceremony. Prof DVR Vithal the former Chairman of Gandhi Bhavan organized the Program.

Gandhi Shatabdi Bhavan Programmes

It is one of the innovative practices identified by the college to inculcate value system among the prospective teachers. The College of Teacher Eductaion, AMS has been organizing programmes in Gandhi Bhavan on 4th Friday of every month. The students of different courses take part in different programmes like Skit, Dance, Bhajans and Auto Biographical reading etc. The students have observed Gandhi Bhavan programmes on the following dates.

Date	Course
27-9-2016	M.Ed II Year students
28-10-2016	B.Ed II Year students
25-11-2016	PGDECE students
23-12-2016	M.Ed II Year students
27-1-2017	B.Ed.Spl. Edn.(H.I)

Members noted the information

19.4 Any other Matter with the Permission of the Chair

Extension of Autonomy:

The Principal of the College Dr. S. Mary Jones informed the members that the college has received order of Extension of Autonomy vide letter no. 17/CDC/33/OU/2016 dated: 06.02.2016

NAAC Accreditation:

The Principal also informed that the college is going to apply for NAAC accreditation a fresh in view of the letter received from NAAC vide letter no. NAAC/MSS-SR/APCOGN13302/I st cycle, dated: 01.05.2015

Submission of Mandatory Affidavit to NCTE:

The College has submitted Mandatory Affidavit to NCTE as per the instructions of NCTE. The Hard copy of the affidavit was submitted on 23rd Nov, 2016.

NCTE Inspection: Payment of Rs.1, 50,000 / as processing fee

The college paid an amount of Rs 1, 50,000 /- as processing fee for NCTE Inspection

Closure of Telugu Pandit Training course:

The college has discontinued the TPT course from the academic year 2014-15 due to zero admissions. As the course was recognized by NCTE it is mandatory for the college to close the course online in its website.

Members noted the information and appreciated the college for all the activities undertaken.

The meeting concluded with vote of thanks by IQAC Coordinator
