



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	COLLEGE OF TEACHER EDUCATION ANDHRA MAHILA SABHA
Name of the head of the Institution	Dr. S. Mary Jones
Designation	Principal
Does the Institution function from own campus	No
Phone no/Alternate Phone no.	04027098573
Mobile no.	9246851960
Registered Email	cte_ams@yahoo.co.in
Alternate Email	m.sulochana@amsteachereducation.com
Address	Durgabai Deshmukh Vidyapeetham, Osmania University Campus, Hyderabad
City/Town	Hyderabad
State/UT	Telangana
Pincode	500007

2. Institutional Status					
Autonomous Status (Provide date of Conformant of Autonomous Status)		21-Nov-2006			
Type of Institution		Women			
Location		Urban			
Financial Status		Self financed and grant-in-aid			
Name of the IQAC co-ordinator/Director		Mrs. K.S. Vijayalakshmi			
Phone no/Alternate Phone no.		04027098573			
Mobile no.		9000596158			
Registered Email		cte_ams@yahoo.co.in			
Alternate Email		vijaya.sohita@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://amsteachereducation.com/pdf/AQAR-2017-2018.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		http://amsteachereducation.com/pdf/ac-2018-2019.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	82.70	2007	31-Mar-2007	31-Mar-2012
6. Date of Establishment of IQAC			18-May-2007		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	

World Environment Day	05-Jun-2018 1	190
View File		

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

The Principal of the college convened a staff meeting and after detailed deliberations with faculty members, the following contributions by IQAC have been summarized for the academic year 201819 • Rehabilitation Council of India (RCI) Inspection for the extension of recognition of B.Ed. Spl. Edn (H.I) course • Celebration of College Annual Day • Preparation of Reaccreditation Report to be submitted to National Assessment and Accreditation Council (NAAC) • Curriculum Revision for B.Ed for the academic year 202021 • Job Mela (2019) for outgoing students of all the courses.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To plan for the conduct of RCI	The expert committee appointed

Inspection for the extension of recognition of B.Ed. Spl. Edn (H.I) course

by Rehabilitation Council of India (RCI) has conducted Inspection for the extension of recognition of B.Ed. Spl. Edn (H.I) course on 10th and 11th September 2018. The college received orders of Extension of Recognition from RCI (Rehabilitation Council of India) for five batches i.e. from 201819 to 202223

[View File](#)

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Body	08-Aug-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

30-Jan-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Management Information System (MIS) in College of Teacher Education, Andhra Mahila Sabha is designed to monitor the performance of various programs and courses. The college chiefly focused on providing the right data and information to its stakeholders especially the students. All processes in the college are computerized and information is readily accessible to authorized users. E - Governance is implemented in Admission, Library, Planning, Finance, Examination and all other student support activities. The College provides well furnished internet enabled labs. The Language lab was equipped with work stations. The college has well furnished, spacious and computerized library for UG and PG courses. The course in charges create Whatsapp groups to communicate important information to the students.

The staff and students prepare Power Point Presentations for effective teaching learning process. Admissions and Examination The students seeking admission into B.Ed (G) course come through the Convener Ed. CET. (Education Common Entrance Test) Similar process is followed in M.Ed. admissions also as they come through PG. CET. (Postgraduate Common Entrance Test). However in case of B.Ed Spl (H.I) and PG Dip in ECE, admission is based on order of merit. Examination cell uses electronic medium in the entire examination process. Examination Notification Paper Setting Scrutiny and Tabulation Revaluation Process of conduct of Supplementary Examination Photocopy of answer scripts on claim Declaration of Result Administration The administration of the College is transparent and all modes of transparency are used in administration. Certain important documents of the College are stored in digital form. The College offers four teacher training courses. Each course has its own In charge and the Principal of the College conducts meetings regularly to direct / guide the in charges of the courses to interact, with the staff and students of their respective courses. The course in charges use the computer extensively for the preparation of almanac, details of attendance and other documents pertaining to their respective courses. Library The College has a huge library comprising of 13,972 books, 31 Journals and 267 Encyclopedias. Every year new books are purchased in tune with the curricular changes. The library is semi atomized as of now. It has a net centre and browsing centre. The College of Teacher Education, Andhra Mahila Sabha offers four teacher training courses. Considering this two library periods per week are allotted in the course timetable of each program. One of the staff members is assigned the responsibility of monitoring the students during the Library period. Finance: The financial transactions of the College are computerized and latest software packages are used. Tally ERP 9 is one of the most popular accounting software used in India. It is complete software for small and medium

organizations. Tally ERP 9 Package is used to deal with all Income and Expenditure transactions of the College. The salaries and the yearly increments of the staff are recorded accurately. All the accounts of the college are audited quarterly.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BEd	701	Education	27/11/2018
View File			

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
No Data Entered/Not Applicable !!!				
No file uploaded.				

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Education	63
BEdSplEd	Special Education	5
MEd	Education	15

PG Diploma	Early Childhood Education	12
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Feedback is an essential part of learning effectively and enhancing students learning experiences. Student feedback has become a widely used method to evaluate and improve teaching effectiveness. Feedback from the students allows the teacher to analyze his teaching style and modify according to the needs of the students. Sometimes a minor change in the teaching style can make a huge difference. Students have a unique perspective of how their teachers educate. Student feedback can be collected easily and quickly, which gives teachers the opportunity to make any adjustments to their teaching as quickly as possible. Feedback from the students is collected using structured questionnaires focusing on quality improvement such as teaching learning and evaluation process, physical facilities, students' welfare and benefits etc. Suggestion boxes are placed at different locations on campus to ensure that students can register their feedback as well as grievances. The college constituted college maintenance committee headed by the principal as chairperson. Periodical analysis is made from the following: Students' performance, Faculty Performance in every semester Students feedback after completion of I Phase of Teaching Practice Utilization of Infrastructure and requirements for quality enrichment Feedback is communicated to the faculty during personal meetings. Feedback is also communicated to the management for further improvement in the infrastructural and other facilities. IQAC supervises feedback activities and submits summary findings. The feedback collected from the students is analyzed and an action plan is chalked out by IQAC to improve the identified areas. IQAC analyses the feedback, interprets strategically and reports the findings and documents for further action. Feedback is communicated to the faculty during personal meetings. Feedback is also communicated to the management for further improvement in the infrastructural and other facilities. IQAC supervises feedback activities and submits summary findings. The college always strives to provide quality education to its stakeholders Apart from collecting feedback in the form of rating scale the faculty collects feedback from the students instantaneously during their classes. Based on the feedback the faculty members immediately address the felt needs of the students. The planning for further teaching will be based on the feedback received at the end of every class. This process is followed because immediate feedback always helps for further development/ improvement. Immediate feedback also helps in individualized instruction. The faculty collects the opinions of the students regarding their comprehension levels of the topics taught. To reach the diversified learners the members of the faculty follow different measures in the form of seminars, project based instruction, individualized instruction etc. The students are encouraged to take part in different activities organized by the college. It helps them to come out of their stage fear and other inhibitions. Hence, the

feedback obtained in different ways help the faculty and principal to develop strategies for improvement. The staff of the college are very compassionate and extend their support and help to the needy students

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	100	68	63
BEdSplEd	Special Education	30	9	5
MEd	Education	50	23	15
PG Diploma	Early Childhood Education	45	14	14

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	68	29	13	5	18

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
18	15	72	3	1	0

[View File of ICT Tools and resources](#)

No file uploaded.

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring as a concept has a pivotal role to play in improving individual's performance. In the present competitive and stress laden work environment, mentor plays a crucial role in the process of development of the students. A Mentor serves as a Guide, Coach, Motivator and an Emotional support system. Mentoring as a process involves three main stages, namely Communicating, Empowering and Helping. A mentor needs to be sensitive towards his mentee and extend a helping hand whenever needed. The students of the college join four programs namely B.Ed, B.Ed.Spl.Edn (HI), M.Ed and P.G.Dip.ECE. The objective of mentoring is to create a harmonious environment where students are free to approach the mentor to clarify their professional and personal issues/doubts. The student's most stressed out phase is the teaching practice. Mentoring is mandatory in the following areas especially in teacher education. Project work, Assignments, Seminars, School Observation, Micro Teaching and Teaching Practice. The ratio followed in the college is ten mentees for every mentor in each of the four courses. A pre mentoring questionnaire filled by the students helps the mentors to find out the specific need areas. The faculty as mentors take care of their mentees academic and extracurricular

activities. The students suffer from the fear of public speaking due to poor communication skills or stage fear. Their interaction with their mentors enhances their strength to face the challenges. Mostly mentoring helps them to overcome their phobias. A very clear change is found among teacher trainees after two or three months of the commencement of their courses through phased mentoring. The faculty members as mentors always stretch their helping hand to cater the needs of the students. The major focus of the mentor is to improve the teaching skills of the mentee. The mentors visit the teaching practice schools and supervise the lessons of their mentees and provide the suggestions for improvement. During teaching practice the subject teachers act as mentors and provide suggestions to improve their teaching skills. Apart from curricular areas, the prospective teachers are assigned several tasks and they are trained in performing those tasks successfully. The college has Guidance and Counseling cell for mentoring students personal and family problems. The faculty specially qualified in guidance and counseling provide required counseling to the needy students from time to time. The periodic assessment of the students by arranging seminars, assembly activities, assigning responsibilities to organize programmes etc. help mentees to establish rapport with mentees and overcome their phobias. Mentors also guide the students at the time of admission. They also mentor the students to choose the right subjects and methodologies. Most of the students may not have proper knowledge about different governmental schemes. Thus, teachers help them to get benefit from these governmental schemes. The faculty of the College prepares the students not only for the theory examinations but also to face the competitive examinations like Central Teacher Eligibility Test (CTET), National Eligibility Test (NET), State Eligibility Test (SET), Teacher Eligibility Test (TET) etc.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
97	18	1:5

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
37	17	20	1	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	701	Semester	29/04/2019	03/08/2019
BEdSplEd	706	Semester	22/11/2019	07/02/2020
MEd	709	Semester	14/08/2019	16/12/2019
PG Diploma	715	year	19/07/2019	27/09/2019
View File				

2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
No Data Entered/Not Applicable !!!		

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://amsteachereducation.com/pdf/po-2017-2018.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
701	BEd	Education	57	57	100
706	BEdSpEd	Special Education	7	7	100
709	MEd	Education	23	22	95
715	PG Diploma	Early Childhood Education	14	14	100

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://amsteachereducation.com/pdf/student-satisfaction-survey-2018-2019.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No

No file uploaded.

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
------	--	-------------------	---------------	-----------------

No Data Entered/Not Applicable !!!

No file uploaded.

3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
-----------------------	----------	----------------------------	------------------------	---------------------------------

No Data Entered/Not Applicable !!!

No file uploaded.

3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

No Data Entered/Not Applicable !!!

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		
No file uploaded.		

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
No file uploaded.	

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the	Name of	Title of journal	Year of	Citation Index	Institutional	Number of
--------------	---------	------------------	---------	----------------	---------------	-----------

Paper	Author		publication		affiliation as mentioned in the publication	citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	1	Nil	Nil
Attended/Seminars/Workshops	Nil	1	Nil	Nil
View File				

3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
College of Teacher Education Andhra Mahila Sabha	Three- month Certificate Course in Early Childhood Care and Education	Delhi Public School, Nacharam, Hyderabad	152000
View File			

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Communal Harmony Week	College of Teacher Education Andhra Mahila Sabha	4	95
World Disability Week	College of Teacher Education Andhra Mahila Sabha	4	95

Essay Writing Competition on "Durgabai Deshmukh- A Social Reformer"	College of Teacher Education Andhra Mahila Sabha	3	20
150th Birth Anniversary Celebrations of Mahatma Gandhi	DDMS, Hyderabad	5	90
Inter College Competitions on "A life Inspired by Mahatma Gandhi in connection with 150th Birth Anniversary Celebrations of Mahatma Gandhi	IASE, Osmania University, Hyderabad	2	20
Inter Collegiate Elocution Competition on "Vidyanu Dhachukovadam kanna Panchite marinta peruguthundi" in connection with Mahatma Gandhi's Marty's day	NGO organization Yuva Bharathi, Hyderabad	2	10
Inter college Elocution Competition on Gandhiji Sukthulu	Telangana Bhavan, Hyderabad	2	15
View File			

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
D.El.Ed Study Center	Model Study Center	National Institute of Open Schooling (An Autonomous Institution under Dept of School Education and Literacy, MHRD, Govt of India)	40
View File			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh	College of	Cleaning of	5	25

Bharath Programme	Teacher Education Andhra Mahila Sabha	the College Premises	
View File			

3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Examiner for Adjudication of Ph.D Theses	Dr. S. Mary Jones	Dravidian University, Kuppam	30
Examiner for Adjudication of Ph.D Theses	Dr. S. Mary Jones	Dravidian University, Kuppam	30
Judge for Elocution Competition	Dr. S. Mary Jones	Kendriya Vidyalaya 2, Golkonda	01
Workshop on "Autonomy to Colleges Benefits Way Forward"	Mrs. M. Rama	UGC- SERO, Hyderabad.	01
Interviews Board Member for the selection of PGTs in KVS	Dr. S. Mary Jones	Kendriya Vidyalaya, Picket, Secunderabad	01
Interviews Board Member for the selection of PGTs in KVS	Dr. Qudsia Hafeez	Kendriya Vidyalaya, Picket, Secunderabad	01
Management Committee Member K.V. Picket	Dr. S. Mary Jones	Kendriya Vidyalaya, Picket, Secunderabad	01
Workshop on Implementation of EAT Module	Mrs. L. Jalaja	University Grants Commission at IIIT-Gachibowli	01
Interviews Board Member for the selection of PGTs in KVS	Dr. S. Mary Jones	Kendriya Vidyalaya, Picket, Secunderabad	01
View File			

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	B.Ed (G)	C.Ramchand	20/06/2018	29/03/2019	63

		Girls High School, Principal- 9391453945			
Internship	B.Ed (G)	Jame Osmania, Principal- 7207197513	20/06/2018	29/03/2019	63
Internship	B.Ed.Spl.Edn (H.I)	DDVTRC, Principal- 9849057800	05/11/2018	22/11/2019	5
Internship	B.Ed.Spl.Edn (H.I)	Ashraya Akhruthi, Principal- 9000111148	05/11/2018	22/11/2019	5
Internship	Post Graduate Diploma in Early Childhood Education	SRC- Lab School, Director- 9848814447	16/12/2018	23/02/2019	14
Internship	Post Graduate Diploma in Early Childhood Education	Andhra Yuvathi Mandali, Principal- 040-27560548	16/12/2018	23/02/2019	14
Internship	M.Ed	C.Ramchand Girls High School, Principal- 9391453945	20/01/2019	29/03/2019	15
Internship	M.Ed	Jame Osmania, Principal- 7207197513	20/01/2019	29/03/2019	15

[View File](#)

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	38312

Total	45	50	5	2	3	5	5	128	15
-------	----	----	---	---	---	---	---	-----	----

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

128 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
281500	281232	0	38312

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

Without adequate and well-developed policies and procedures, there are no rules. So clearly, policies and procedures are essential to successfully run an organization. The principal constitutes special committees for the smooth functioning of the college. The committees submit the requirements in the form of requisition to the Principal. The Principal in turn verifies and forwards to the immediate management for the timely action. Physical facilities The physical facilities consist of all the buildings, grounds, equipment, and infrastructure required. Infrastructure plays an important role in education sector. Classroom design, auditoriums, laboratories, campus area etc. are crucial elements of a learning environment. There is strong evidence that high-quality infrastructure facilitates, better instruction improves student outcomes. Procedure is followed as per the policy of the Institution. During the academic year 2018-19, an amount of Rs. 30 Lakhs received by the college as donation in memory of Dr. Janapathy Varalakshmi. The Management of Andhra Mahila Sabha constituted a committee to look into the matters of utilization of the amount. The Building and Procurement committee has taken the decision to undertake major renovation to one of the existing halls and name it as Janapathy Varalakshmi Conference Hall. Academic and Support facilities: Academics is the epicenter of any educational institute. The course in charges of all four courses present the requirements in the form of requisition to the Principal. The principal verifies and forwards the requirement to the management for timely action. Laboratory facilities: The college by virtue of offering four education programs has to maintain science laboratory, audiology laboratory and psychology laboratory. The maintenance includes purchase of material and service. Library: The library, our college learning centre, is partially automated with Infilbnet software for automation of books, with facility for bar coding. To handle issues/ problems regarding software package the software package personnel are called to offer their services. A library committee is constituted to look into the requirements of the Library in view of the curricular changes. Sports: The college has both indoor and outdoor sports equipment. Sports are conducted annually for all students of the college. The Sports committee will recommend the material required, to the Principal IT Facility: Our college has a large computer laboratory as each of the programs offered by the college have ICT either as a project or as a full fledged paper. There are two scanners. The Principal, Computer Laboratory in

charge and course in charges discuss the requirements and place it before the purchase committee. Classrooms: Classrooms are the most important components of teaching and learning. The maintenance and hygiene of the classrooms is followed in accordance with NCTE norms. To decide on minor purchases the immediate management takes a decision. In case of massive renovation or construction it is placed in the Budget committee, Finance committee Administrative committee and Governing body for their approval. For all these meetings agenda is prepared, meetings are conducted and minutes are circulated to the members

<http://amsteachereducation.com/pdf/procedures-policies-2018-2019.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	E-pass, TS	41	560050
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
International Yoga Day	21/06/2018	206	Yoga Trainer

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
50	50	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus	Off campus

Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
25 Managements of reputed schools in Hyderabad and Secunderabad	72	40	Nil	16	9
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	2	B.Ed (G)	Education	Nil	M.A Telugu
2018	3	B.Ed (G)	Education	Nil	M.A English
2018	4	B.Ed (G)	Education	Nil	M.Sc Maths
2018	3	B.Ed (G)	Education	Nil	M.Sc Physics
2018	1	B.Ed (G)	Education	Nil	M.Ed
2018	2	B.Ed (G)	Education	Nil	M.Sc Chemistry
2018	1	B.Ed.Spl.Edn (HI)	Special Education	Nil	M.A English
2018	1	B.Ed.Spl.Edn (HI)	Special Education	Nil	M.Sc Maths
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	4
SET	1
Any Other	16
Any Other	7
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Singing Fancy Dress Competition	College	20
Dance and Fashion Parade	College	20

Mehandi Competition	College	10
NGO organization Yuva Bharathi has organized an Intercollegiate Elocution Competition on "Vidyanu Dachukovadam Kanna Andariki Panchite marintha Peruguthundi"	College	10
Essay writing and Painting competition in connection with Communal Harmony and National Integration week	College	40
Inter College Competitions IASE, Osmania University in connection with 150th birth anniversary celebrations of Mahatma Gandhi	College	10
Swachh Bharath Programme by M.Ed Students	College	25
Fresher's Day	College	63
Essay Writing Competition on Dr. Durgabai Deshmukh	College	206
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

A Student Council is a group of elected students working together to provide a means for student expression and assistance in college affairs and activities. The Students are the most important stakeholders in any educational institution. Hence, involvement of the students in any planning or developmental activity assumes importance. College of Teacher Education, Andhra Mahila Sabha offers four teacher education programs. The courses commence at different points of time. Therefore each course has its own student council. The course in-charge and faculty of each program conducts the elections in a democratic manner. The elections are conducted for the following positions. The student council comprises of 1. President 2. Vice- President 3. Secretary 4. Treasurer 5. Cultural Secretary 6. Games Sports Secretary 7. Course representative 8. Class representatives for all methodology subjects The course in-charge clearly explains the roles and responsibilities of every position to

the newly elected student council members. The student council is monitored by senior faculty members who are responsible for the smooth conduct of the council meetings and events. The student council plays a dominant role in mediating the activities with the faculty and the Principal. They take care of attendance, regularity of the students in various programmes organized by the college, beautification of their classrooms etc. Student council represent certain issues pertaining to internship at schools, modification in Almanac, submission of dissertation and examinations. The student leaders put forth all their apprehensions pertaining to the implementation and functioning of the institution. They regularly report to the course in charge with their concerns. The course in charge speaks to the Principal regarding students concerns and arranges one to one meeting with the students. The principal discusses the issues with the concerned persons and resolves the issues. Student council plays an active role in organizing International, National and State Level days of importance. The student leaders motivate the students to participate in the programmes. As the college runs four teacher training courses the student council plays a major role in maintaining relationships with other course students. They plan together for the common programmes organized by the college. They help in coordinating all the events related to academics and other extra-curricular activities, as guided by the course in-charges. Student council members observe important days like Independence Day, Republic Day, Birth/Death Anniversaries of Mahatma Gandhi, Padmavibhushan Dr. Durgabai Deshmukh, and other important leaders, International Women's Day, Sport's Day, Teachers' Day, Fresher's Day, Communal harmony Week, Farewell Party etc. The student council's contribution in organizing value based programs like Gandhi Satabdi Bhavan programmes, Swatch Bharat program, participation in rallies, awareness programs is laudable. They take initiative in organizing intercollegiate games and sports. Student Council members also take care of organizing programmes to address the social/ women issues like Nirbhaya case, Disha case etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

An Alumni association is an association of former students One of the main purposes of alumni association is to support a network of former students who will, in turn help to raise the profile of the college. The major objectives of the alumna association are to promote a sustained sense of belonging to the Alma Mater among the Alumni by being in regular contact with them and to provide a forum for the Alumni for exchange of ideas on academic, cultural and social issues by organizing reunion activities of the Alumni. The Alumni Association advocates for the college and its alumni with a credible, independent and collaborative voice. The students who finished their courses and left the portals of College of Teacher Education, Andhra Mahila Sabha, are occupying key positions in public and private sectors in India and abroad and brought laurels to the institute. Many of them are well placed in highly reputed Universities, Colleges and Schools. It is a proud moment to the college to endorse the achievements of the Alumna as employees working in National Institutes like Ali Yavar Jung National Institute for Speech and Hearing Disabilities. All the students of College of Teacher Education Andhra Mahila Sabha, contribute an amount of Rs. 500/- at the time of their admission, to get eligibility to register themselves as members of alumni association. A registration form is available in college website, inviting the alumni to register themselves in alumni association. This Registration form is meant for creating the database of Alumna Association of CTE AMS. Whenever, college conducts alumni association meetings the students attend and take part in different activities organized by the college. The alumna of the college who

are placed in well defined positions are invited to the college as guest speakers on different occasions. The college creates Whatsapp groups of alumna members and maintains regular contacts with the members. Whenever the college conducts National and State level seminars/conferences, the college invites the members of alumna association to present papers on the recent trends in education. The members of the alumna are nominated as members in the statutory bodies of the college like Internal Quality Assurance Cell (IQAC) and Board of Studies (BOS) of the College. The office bearers of the association are President, Vice- President, Secretary, Treasurer and Cultural Secretary. The alumna network of the college plays major role and helps to place their juniors in their respective institutions. The in charges of the courses coordinate with the office bearers of the alumni association and finalize the time, date and other programmes for alumni association meetings. The members of alumni association always come forward to contribute generously for different purposes introduced by the college from time to time. The college always intends to develop an everlasting relation with alumni which in turn will give rise to mutual benefits. The members of alumni always extend their services whenever invited for guest/ extension lectures.

5.4.2 – No. of registered Alumni:

95

5.4.3 – Alumni contribution during the year (in Rupees) :

47500

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization of power is important because it creates more opportunities for the stakeholders to participate in the administration of the college. The administration of our college is fairly decentralized. In our college Principal has a free hand in the day to day administration. Our college offers four teacher education programs. Transfer of power is practiced within the set up. Soon after the commencement of the course principal convenes a staff meeting with faculty. She appoints in charges for the following and assigns roles and responsibilities of their respective areas. 1 In-charges for B.Ed., M.Ed., B.Ed. Spl. and PGECE (Four Courses) 2 Teaching Practice In-charge 3 In-charges for Certificate Courses 4 Faculty Research meets In-charge 5 Games Sports In-charge The subjects are distributed among the faculty bound by their specialization. The course in charges in consultation with the principal prepares the academic calendar. The principal supervises and monitors classroom work, syllabus completion, endorses academic diaries and attendance registers. She organizes the co curricular activities with the support of staff and student council members. Each course has its own student council. The Principal of the college maintains harmonious relationship with the heads of Practice Teaching schools and corresponds with them on a regular basis. She also maintains cordial relationship with sister institutes. She organizes guest lectures, remedial classes and staff picnics. The principal convenes staff meetings frequently to clarify doubts and monitor student attendance and completion of syllabus. She monitors the activities of the college maintenance committee. The principal supervises staff attendance and leave accounts. As chief coordinator of study center, appoints the additional coordinator and

monitors the activities of the study center. Subject to sanction and release of grants she develops the schedule to conduct Seminars, Orientation programs and workshops in consultation with the management of the college. As chairperson of IQAC, she monitors the cell activities and the IQAC coordinator develops the IQAC calendar in consultation with the Principal. Participative management is a democratic procedure to empower the employees in an Institution's decision making process. It increases communication. Cooperation helps in Joint decision making process. Participative management technique helps to develop and maintain good relationship with the personnel of the Institution. The Management of the college takes care of every aspect and guides the Principal and the faculty for the smooth functioning of the college. Subject to sanction and release of grants the management actively plans the programmes like workshops, orientation programs, and seminars for the in service teachers. The management takes initiative in the conduct of annual days, convocation, governing body meetings, Board of studies meetings, Academic Council meetings and inspections. The management involves the Principal and the staff in all activities. To boost the morale of the Staff, Incentives and increments are given from time to time. The management of the college frequently visits the college and participates in various activities organized, and extends their valuable support and suggestions

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	College of Teacher Education is an autonomous college and has freedom to revise the syllabus in view of the recent trends in the field of Teacher Education. It is affiliated to Osmania University. The curriculum is revised once in three years. In its pursuit to improve the quality of the curriculum, Institution organizes meetings with experienced experts as a brain storming process. The statutory bodies finalize and endorse the curriculum in different phases. The following innovative internal assessment strategies are incorporated to maintain and improve the quality of the given curriculum. . 1. Book review 2. Classroom seminars 3. Brain storming sessions 4. Action Research and 5 Assignments
Teaching and Learning	Teaching has become learner centred, therefore, the main focus is to cater and satisfy the felt needs and interests of the learner. The college adopts innovative methods/ strategies to prepare the prospective teachers to handle the challenges they face in their day to day experiences. The quality of a learner and the quality of a teacher is the reflection of teaching

and learning process. Our college has adopted many learner centred methods of teaching the content like 1. 5E model 2. Project Method 3. Problem Solving Method 4. Computer aided instruction The faculty give qualitative inputs to develop Micro, Reflective and Macro teaching skills to the prospective teachers. In the case of M.Ed. students valuable inputs are given by the staff to submit qualitative dissertations. Guest lectures are arranged in research and expository writing. B.Ed. Spl. (H.I) students are sent on school visits to observe and learn the techniques of Special education. Guest lectures and practical sessions are arranged in the field of Audiology and Speech Therapy. An activity assistant is appointed to train the PG. Dip ECE students in early child hood areas

Examination and Evaluation

The college has semester system for three of its courses (B.Ed (G) B.Ed. Spl. Edn (H.I) and M.Ed. PG Dip in ECE is a one year program hence does not come under the gamut of semester system. By virtue of following semester system each academic year is divided into equal parts of about six months for every semester.. On completion of teaching i.e. after six months, examinations are held, there by facilitating continuous comprehensive evaluation. While the final examination is for 70 marks, thirty marks are earmarked for internal assessment. In this way the college is able to standardize the examination and evaluation by standardizing its practices. The following are the responsibilities of the examination branch • Notification • Paper setting and paper valuation by external examiners • Revaluation • Double valuation • Photocopy of answer scripts on claim • Declaration of results within forty five days from the conduct of examination

Research and Development

The faculty of the college are encouraged to present papers in their respective subjects. After presentation the brainstorming sessions take place. The other faculty members actively participate and it leads to fruitful deliberations. The college conducts faculty research meets once in a fortnight. College offers Master of

Education (M. Ed) program. M.Ed. Program aims to equip the knowledge and skills needed to become an educationist and an able administrator. It develops the professional competencies and leadership qualities of students. The program will encourage and develop individual's research skills and capacity for critical analysis. It is a combination of course works like teaching and research, seminars, and self reading. It is the most valuable tool to understand the complexities of a problem, disapprove lies and uphold truth. Conducting research develops a better understanding and enhances decision-making capabilities. The students are allotted to eligible guides for dissertation. The students are continuously guided by their respective guides till they complete their dissertation work successfully. The M. Ed students are trained in expository writing and are generally trained to develop writing skills to become adept in dissertation. The viva voce helps them to face interviews and improves their communication skills. Though B.Ed (G) does not have research as a paper, action research has been introduced in B.Ed program to develop research skills and scientific temper in the pre-service trainees. Action research projects influence thinking skills, sense of efficacy, willingness to share and communicate, and develop positive attitudes towards the process of change. Action research helps the teacher trainees to handle the practical problems what they come across in their regular classrooms. The Pre service trainees conduct action research during their fourth semester as part of practice teaching. In case of B.Ed special (H.I) there is a theory paper on basic research and statistics, to get an introduction into the nuances of research

Library, ICT and Physical Infrastructure / Instrumentation

Library is the focal point of learning resources. As the college offers four teacher education programs it has a huge Library with thousands of general subject books, method books, Dictionaries, Encyclopedias, Magazines, Journals, Buch Volumes and newspapers. Each program has two library hours in a week. Students are issued two books at a time. It has computers where browsing

can be undertaken. ICT is offered as a project for B.Ed and P.G.Dip.ECE. In ECE program and as a full fledged paper in M.Ed to help the future teacher educators in their dissertation work. The B.Ed and P.G students have slots allotted to prepare lesson plans for teaching content during their teaching practice. Information Communication Technology is the most happening component of a tech savvy world. ICT is offered to B.Ed (G) as a Computer project. As part of the project they are trained in MS office i.e. Word, Excel, Power Point and Publisher to help them in their practice teaching. M.Ed program has a full-fledged paper on Information Communication Technology. The M.Ed students use computers extensively for their Dissertation. The English language laboratory is the most tech savvy feature of the college. It has all features required for a language lab. The laboratory is widely used by the under graduate English methodology students and M.Ed students. The infrastructure of a college plays a vital role in the development of the college. The students focus on the labs, class rooms, etc while selecting a college. It is important that the colleges have very good infrastructure with advanced laboratories equipped with equipment etc. The College of Teacher Education Andhra Mahila Sabha has two huge buildings. The main building houses the huge library, conference hall, management room, principal's office, staff room, class rooms, examination branch, physical science laboratory and bio-science laboratory. The other building accommodates a seminar hall, a huge computer laboratory, PG. resource room, psychology lab, couple of staff rooms and social studies laboratory. In addition to the existing infrastructure, the management has taken decision to utilize an amount of Rs 30 Lakhs received in memory of Dr. Janapathy Varalakshmi, for the major renovation of one of the existing halls and name it as Dr. Janapathy Varalakshmi Conference Hall

Human Resource Management

Human resources' main role is to improve employee performance, which makes the overall function better and

achieve more. Human resources are the backbone of a nation, organization or institute. The college recruits the faculty as and when need arises. It needs lot of patience, wisdom and technique to manage the existing human resources. The college management practices compassion and empathy towards the staff. Staff are given opportunity to improve their academic skills by permitting them to attend refresher/ orientation programmes. The faculty research meets organized by the college once in fort night help the faculty to hone their teaching skills

Industry Interaction / Collaboration

CTE AMS maintains very good rapport with the other institutions. For decades together the B.Ed (G) B.Ed Spl (H.I) and PG Dip students go for teaching practice to reputed Government and Private Schools in the twin cities. The college as a study center for DR.BR Ambedhkar Open University continuously monitors the activities while coordinating with the coordinators of the university. The college conducts workshops for B.Ed. (DM) in-service teachers. It was also the study center for Diploma in Elementary Education, (D.El.Ed.). The college organizes Job Mela and invites the managements of the reputed schools in twin cities.

Admission of Students

The college offers four teacher education programs. B.Ed (G): Admission for this course is through the common entrance test i.e. Ed. CET. The students seeking admission are rank holders and join the college through counseling. M.Ed: M.Ed students have to clear PG CET to seek admission. B.Ed Spl (H.I): Graduates from any discipline can apply and admissions are based on order of merit. PG DIP In ECE: Graduates from any discipline can apply and admissions are based on order of merit

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>e-Governance is originated in India during the 1970s with a focus on in-house government applications in the areas of economic monitoring, planning and deployment of ICT to manage data intensive functions related to administration. Emphasis is on bringing transparency, accountability, and</p>

participation of people. The term "e" in e-Governance stands for 'electronic'. Planning for various developmental programmes is mandatory in every Institution. Without planning, no task can be completed with perfection. Our College Plans its developmental activities using electronic medium. The management of the college corresponds with Central Government organizations like MHRD, NAAC, UGC and Rehabilitation Council of India and State Government organizations like DSC and SCERT, using only electronic medium. All the submissions and transactions are through online. The college management uses electronic medium to correspond with the Central Office. The college uses electronic medium in all its correspondence with statutory committees and other committees like Governing Body Administrative committee Finance Committee Purchase Committee Academic Council Board of Studies Osmania University The letters of communication, agenda and minutes of the meetings are sent through email

Administration

The college administration extensively uses electronic medium to correspond with the university, practice teaching schools, Government Bodies like DSC, SCERT, Osmania University, Central Office, and Sister Institutes etc. The college website is an important source for the people to get the comprehensive information about the college. It is updated frequently. The entire Administrative work is computerized. The accountants of the college are trained in Tally ERP 9. The Principal and the faculty of the college prepare the soft copy of the faculty Research Meets document. All the academic programmes like Gandhi Bhavan Programme, Minutes of the meetings of the statutory bodies are computerized. Our college publishes UJJWALA the college magazine at the end of the academic year. The magazine is developed as a soft copy and then converted into the hard copy. The entire in house correspondence uses electronic medium to organize all celebrations and observations. Whatsapp groups are formed for swift communication

Finance and Accounts	Tally ERP 9 Package is used to deal with all income and expenditure transactions of the college. Tally ERP 9 is one of the most popular accounting software used in India. It is a complete enterprise software for small and medium organizations. The accountants of the college are trained in Tally ERP 9
Student Admission and Support	The College of Teacher Education offers four Teacher Education Courses and two Certificate courses B.Ed, B.Ed Spl (H.I) M.Ed P.G Dip in ECE. The admissions for B.Ed is through the Convenor, Education Common Entrance Test (Ed.CET) through WEB Options, The similar procedure is followed in M.Ed admissions also, as they come through Post Graduate Common Entrance Test (PG.CET). However in case of B.Ed Spl (H.I) and PG Dip in ECE, admission is on the basis of merit. The college practices online fee payment for admissions. Electronic medium is used in the grant of welfare scholarships to the students of the college. The Central Office of Andhra Mahila Sabha corresponds through electronic medium in the award of Akkineni Manoharamma Scholarship to the needy and meritorious students of all the four programs
Examination	The Examination Branch of our college uses only electronic governance for the entire examination process. Examination Notification Paper Setting, valuation by externals Scrutiny Tabulation Revaluation Conduct of Supplementary Examination Photocopy of answer scripts on claim and Declaration of Result

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr. S. Mary Jones	Life Member, Reg. No. S390	Indian Association of Teacher Educators (IATE)	1000
2018	Mrs. M. Rama	Workshop on "Autonomy to Colleges Benefits Way	UGC- SERO, Hyderabad.	500

		Forward"		
2018	Mrs. L. Jalaja	Workshop on Implementation of EAT Module	University Grants Commission at IIIT-Gachibowli	500
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Faculty Research Meet- Problems of Adolescents	Nil	23/08/2018	23/08/2018	15	Nil
2018	Faculty Research Meet- Massive open online courses	Nil	01/09/2018	01/09/2018	17	Nil
2018	Faculty Research Meet- Blood Anatomy	Nil	15/09/2018	15/09/2018	18	Nil
2018	Faculty Research Meet- Telangana Praacheena Kavulu	Nil	29/09/2018	29/09/2018	16	Nil
2018	Faculty Research Meet- Human Consciousness	Nil	17/11/2018	17/11/2018	18	Nil
2018	Faculty Research Meet- Spiritual Intelligence	Nil	28/11/2018	28/11/2018	17	Nil
2018	Faculty Research	Nil	29/11/2018	29/11/2018	16	Nil

	Meet- Role of special education teachers in Inclusive Classroom.					
2019	Faculty Research Meet- Moral Instinct	Nil	23/02/2019	23/02/2019	15	Nil
2019	Faculty Research Meet- The Power of Positive Thinking	Nil	02/03/2019	02/03/2019	17	Nil
2019	Faculty Research Meet- Millets- Mines of Nutrition	Nil	16/03/2019	16/03/2019	16	Nil
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Workshop on "Autonomy to Colleges Benefits Way Forward"	1	04/02/2019	04/02/2019	1
Workshop on Implementation of EAT Module	1	12/02/2019	12/02/2019	1
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	1	2	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EPF	EPF	Govt Scholarships and Akkineni Manoharamma Scholarship to the meritorious and needy

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

An audit is important as it provides credibility to a set of financial statements and gives the stakeholders confidence that the accounts are true and fair. It can also help to improve an institution's internal controls and systems. Internal audits evaluate an institution accounting processes. These audits ensure compliance with laws and regulations and help to maintain accurate and timely financial reporting and data collection. Internal audits also provide management with the tools necessary to attain operational efficiency by identifying problems and correcting lapses before they are discovered in an external audit. Internal audits may take place on a daily, weekly, monthly, or annual basis. College of Teacher Education Andhra Mahila Sabha offers four teacher education courses and one three month certificate course in early childhood education. B.Ed. course is an aided course and PG Dip in ECE, B.Ed.Spl.Edn (H.I) and M.Ed. courses are self financed. Every financial year, the accounts section of the college experiences the exercise of two internal audits and one external audit. The Internal Auditing Company of the College is Veda and Associates Internal audits and external audits have the same objective. Both analyze an aspect of an institution to determine a specific opinion. However, there are many differences between the two types of audits. In an external audit, the college can often select the external audit firm. During an external audit, a very defined scope is often set, and the external auditor will often take great care to ensure they do not exceed their audit boundaries. Every Institute/Organization runs with two resources i.e., human resources and financial resources. The external audit of college of Teacher Education is carried out by the external auditors from Anandam and CO, Secunderabad. The meticulous process of internal and external auditing helps the accountants of the college to maintain the accuracy and transparency of the accounts.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Donation in Memory of Late Dr. Janapathy Varalakshmi	3000000	Construction of Conference Hall
View File		

6.4.3 – Total corpus fund generated

438839

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Osmania University	No	Nil
Administrative	Yes	Anandam Company	Yes	Vedam Associates

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Most of the parents attend the college during admissions and meet the principal to convey their concerns 2. Some parents meet principal to negotiate personal issues of their wards like long absenteeism, health issues etc. In some cases Principal of the college invites parents to discuss certain issues of their wards. 3. Parents attend the celebrations of the college like Graduation Ceremony, Annual Day, etc.

6.5.3 – Development programmes for support staff (at least three)

1. The support staff of the college are trained in Tally ERP 9 by the Central office Andhra Mahila Sabha 2. The Internal and external audit companies Veda Associates and Anandam Company offer financial inputs to the college accountants. 3. The Librarian is trained in Infilibnet software

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Construction of Janapathy Varalakshmi Conference Hall 2. College was the study center for Diploma in Elementary Education (D.El.Ed.) and identified as one of the model study centers. 3 College signed an MOU with Pallavi. Edu.com management services and started Three Month Certificate Course in Early Childhood Care and Education 4. College organized Job Mela for the final year students of all the courses i.e. B.Ed (G), M.Ed, B.Ed.Spl.Edn (HI) and P.G.Dip.ECE run by the college. 5. College organized Graduation ceremony on 4th of April, 2018

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Curriculum revision for B.Ed 2019-21	14/06/2019	14/06/2019	14/06/2019	11
2019	To continue add- on courses to inculcate empathy and compassion	14/06/2019	23/01/2019	01/02/2019	97

[View File](#)

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Environmental awareness is a fundamental issue that needs to be addressed. One of the first steps to becoming more environmentally conscious is reducing our energy usage. We all wish to have a good quality of life for our children. It is the duty of humanity to sustain the eco system and protect the fragile environment. College of Teacher Education, Andhra Mahila Sabha College is located amidst a cool green campus, i.e. the Osmania University campus. The university has beautiful gardens like the landscape garden creating the much requisite green belt. The academic campus houses eight educational units. The Gandhi Satabdi Bhavan built in the centre of the campus helps to add the beauty, to the ambience. The campus has some very good medicinal plants and trees like Neem, Aegle Marmelos, Ashoka, Mango and Eucalyptus trees. Apart from these trees, there is a herbal garden developed by the Arts and Science college and a Green House. The shrubs, crotons and flowering plants add to the beauty of the campus. The college campus committee is responsible for the maintenance, hygiene, cleanliness, and beauty of the campus. The chairpersons and secretaries of the eight units of the academic campus are members of the campus committee. The Central office appoints one of the chairpersons of the units as chairperson of the campus committee on a rotational basis. .The members of the campus committee meet to discuss the improvements and modifications to be undertaken from time to time. Our college has developed a small garden in front of the B.Ed. building, It has many saplings and flowering plants. Teachers are the architects of the Nation. Hence the prospective teachers are to be trained to develop an awakening of the Eco system, ecological balance and its sustenance. Understanding the impending need, a paper on Environmental Education is introduced both at the under graduate and post graduate level. The objective of the subject is to awaken the consciousness on the fragility of the Bio sphere and take immediate steps to develop a cool green Globe. Apart from this paper, the B.Ed (G) and B.Ed Spl (H.I) prospective teachers are offered a paper on methods of teaching Bio. Sciences. The students opting for Methods of teaching Bio Sciences conduct many experiments on sustainable development, Carbon omissions, water pollution etc. They practice these concepts during practice teaching. College is making every effort to take initiative to install solar panels as alternative energy, firstly to reduce power consumption and secondly to make the premises more eco friendly. Besides the above the college observes and celebrates important days like World Environmental Day and Earth Day. The college adopts the National theme given by Central Government. One of the best practices adopted by the college this year is "Beat Plastic Pollution".

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0
Ramp/Rails	Yes	0
Braille Software/facilities	No	0
Rest Rooms	Yes	0
Scribes for examination	No	0
Special skill development for differently abled	No	0

students		
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	03/08/2018	2	Swachh Bharath Programme by M.Ed Students	Cleanliness of the College Premises	25
2018	1	1	25/11/2018	1	Awareness rally for Communal Harmony	Communal Harmony	135
2018	1	1	10/12/2018	1	Awareness rally for Human Rights	Human Rights	135

[View File](#)

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Human Values professional Ethics, code of Conduct	14/06/2019	Teaching is a noble profession and ethics become an integral part of it. Whoever adopts teaching as a profession assumes the obligation to conduct himself in accordance with the ideal of the profession. A teacher is constantly under the scrutiny of his students and the society at large. Every teacher should see that there is no incongruity between his instruction and practice. The teacher should be patient and communicative by temperament and cordial in disposition. The college has introduced human rights and value

education certificate course to inculcate human values and professional ethics among the prospective teachers

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
World Environment 'Day	05/06/2018	05/06/2018	206
Essay Writing Competition on "Dr. Durgabai Deshmukh - A Social Reformer"	19/06/2018	19/06/2018	206
International Yoga 'Day	21/06/2018	21/06/2018	206
Gandhi Satabdi Bhavan Programme	27/07/2018	27/07/2018	120
Swachh Bharath Programme by M.Ed Students	03/08/2018	03/08/2018	25
Independence Day Celebrations	15/08/2018	15/08/2018	50
Teachers' Day	05/09/2018	05/09/2018	180
Inter College Competitions IASE, Osmania University in connection with 150th birth anniversary celebrations of Mahatma Gandhi	01/10/2018	01/10/2018	10
Celebration of 150th Birth Anniversary of Mahatma Gandhi	05/10/2018	05/10/2018	180
National Education Day	12/11/2018	12/11/2018	150

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Living a greener life need not be extremely complicated. Even the small things matter to make the environment eco friendly. The simple rule is reduce, reuse and recycle everything. The college has taken the following initiatives to protect the brittle earth. ? The campus committee inspects the campus once in a fortnight to identify the gaps, requirements and arranges provision for obtaining the required resources. A small garden is developed in front of the college and every year new saplings are added to make the campus eco friendly. ? To save more energy and to make electricity use more sustainable, the college switched to LED or CFL bulbs. ? Celebration of Environmental Day and Earth Day to reiterate the immediate need to conserve the nature for the progeny. ? Awareness programs are conducted to avoid use of plastic ? A rain harvesting pit has been dug to conserve water

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best practices are an inherent part of a curriculum that exemplifies the connection and relevance identified in educational research. Four best practices for teachers include teaching a balanced curriculum, teaching an integrated curriculum, differentiating instruction to meet individual student needs and providing active learning opportunities for students. It was the founder Dr. Durgabai Deshmukh's vision to nurture an environment which empowers women towards social, economic, cultural and educational self reliance, to lead an empowered life. Teachers occupy an important place in the society and they are the agents of social change. Teachers need to address certain areas that harm the environment like Global warming, Air pollution, Water pollution, and Plastic Pollution. The college always strives to adopt best/ innovative practices. One of the best practices is "Beat Plastic Pollution" Best Practice- I Beat Plastic Pollution Plastic is everywhere nowadays. People are using it endlessly just for their comfort. However, no one realizes how it is harming our globe. We need to become aware of the consequences so that we can stop plastic pollution. Parents and Teachers need to teach their wards from their childhood to avoid using plastic. Similarly, adults must check each other on the same. In addition, the government must take rigorous measures to stop plastic pollution before it gets too late. Plastic Pollution is affecting the whole earth, including mankind, wildlife, and aquatic life. It is spreading like a disease which has no cure. We all must realize the harmful impact it has on our lives so as to prevent it as soon as possible. Plastic pollutes our water. Each year, tonnes of plastic are dumped into the ocean. As plastic does not dissolve, it remains in the water thereby hampering its purity. This means we won't be left with clean water in the coming years. One of the greatest responsibilities of the present generation is to provide safe and secure future to the future generations. When humans dump Plastic waste, the soil gets damaged. It spoils the fertility of the soil. In addition to this, it leads to deadly diseases. College of Teacher Education, Andhra Mahila Sabha initiated various programmes in connection with one of the greatest environmental challenges i.e., Plastic Pollution. Plastic is polluting oceans, impacting biodiversity and affecting human health. This year the theme of the World Environment Day is "Beat plastic pollution". There is a dire need for the world to work together to address and raise global awareness of the need to reduce the heavy burden of plastic pollution on people's health and the threat it poses to the environment. World Environment Day was created to inspire the people across the world for the active participation to save the earth, and ensure that the future of our planet is safe. On 5th June every year, the World Health Organization (WHO), United Nations and thousands of communities and organizations celebrate World Environment Day to create community consciousness. The students of M.Ed. Course organized Swachh Bharath Program and removed the garbage in the college premises. They have organized a rally to the entire sister institutions with placards and slogans. A program is organized in connection with world environment day. The students of all the courses shared their views to protect our environment. They also shared the strategies to beat plastic pollution. Plastic pollution is ruining everyone's life on earth. We must take major steps to prevent it. We must use alternatives like cloth bags and paper bags instead of plastic bags. If we are purchasing plastic, we must reuse it. We must avoid drinking bottled water which contributes largely to plastic pollution. The government must put a plastic ban on the use of plastic. All this can prevent plastic pollution to a large extent. Best Practice- II Job Mela-2019 A job mela is an event where multiple recruiters meet with potential employees in one convenient, neutral venue, such as a school or college. Many companies save their time and efforts on recruiting by participating in these events. Job melas are a place where job

seekers can literally meet potential future employers face to face. With so many opportunities, job seekers are forced to practice communication skills. A job mela is an event where a job seeker can connect with employers and recruiters face-to-face. For a job seeker, a job fair/ mela can be an excellent source of employment information and a place to apply for many jobs at one time. For an employer, a job fair provides an ideal forum for meeting and doing initial screenings of potential employees or interns. The fruit of every effort is fructified only when it is implemented. It is the practice of the college to conduct Job Mela every year to seek gainful employment to the students. The College of Teacher Education, Andhra Mahila Sabha organized Job Mela for 2018-19 Batch Students and previous alumini of the College on 28.03.2019 at CTE AMS Campus from 10:00 A.M. to 4:30 A.M. The Students of P.G. Dip in ECCE B.Ed Regular B.Ed Spl (H.I) M.Ed courses along with Outside male and female qualified candidates attended the Job Mela. The Management and the Principal of the College encouraged and supported the smooth organization of the event. The Chief Guest Smt. Gariganti Sridevi, Corporator, Nallakunta, Vidyanagar, Hyderabad was invited and she inaugurated the event of Job Mela and graced the occasion. An extensive preparation was done before organizing the Job Mela. Total 25 International and State Level Schools from Hyderabad and Secunderabad participated in the Job Mela. Total 72 In-house CTE AMS students from all courses that is 02 from M.Ed 43 from B.Ed Regular 07 from B.Ed Spl (H.I) 19 from P.G. Dip in ECCE and 01 from D.El.Ed attended the interview. Apart from all In-house CTE AMS students 49 outside male and female candidates belonging to teaching profession also attended the Job Mela. At the preliminary round all the schools scrutinized the students, short listed and called them for demonstration. The Job Mela 2019 was well organized and appreciated by all the school managements, students and teaching staff. The Job Mela was covered by Print Media. Most of the students got placements in various International and Corporate schools. 50 of the students from B.Ed. Spl. 90 of the students from P.G. Dip in ECE, 50 of the students from M.Ed. and 50 students from B.Ed. got placements in different highly reputed State and International schools from the twin cities. This year College of Teacher Education AMS has provided an opportunity for the students of other colleges to participate in job mela. College of Teacher Education, AMS prepares the students to face the interviews confidently by providing opportunities to take part in different programmes. The college has been organizing programmes in Gandhi Bhavan on 4th Friday of every month. The students of different courses take part in different programmes like Skits, Dance and Auto Biographical reading. The celebrations and observations of various days in the College enhance their skill of anchoring and public speaking. In this way the college of education tries to better the lives of women by building their capacities and enhancing their professional gains. The college has its brand name in twin cities and students of the college are given weight age in the process of recruitment as teachers in their reputed institutions.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://amsteachereducation.com/pdf/best-practices-2018-2019.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

College of Teacher Education Andhra Mahila Sabha is one of the premier institutions in the field of Teacher Education established by Padmavibhushan Dr. Durgabai Deshmukh in 1971. The college has been maintaining qualitative and quantitative norms and standards since its inception and producing quality teachers to the society for the last forty eight years and going to celebrate

golden Jubilee in 2021. Dr. Durgabai Deshmukh realized that literacy is the most important measure for self reliance. Hence, the founder decided to start educational institutes for girls. The strong belief of the founder that, woman teacher is closer to her wards, drove her to establish College of Education, Andhra Mahila Sabha, a unique voluntary organization, to empower the downtrodden and destitute women. The Vision of the founder was to grow as a Center of Excellence in Teacher Education for women through continuous pursuit of quality by nurturing teachers with commitment, integrity, creativity and innovation. The mission was to empower women towards economic, social, cultural and educational self- reliance and creation of right values. College of Teacher Education is unique and distinctive for the following reasons. CTEAMS is the only College to get assistance for Restructured Courses under the Faculty of Education, Osmania University, Hyderabad. It is the first institution in the voluntary sector to get a project from UNICEF through NCERT. This project finally culminated into establishment of State Resource Centre (SRC) in (ECE) in the State of Andhra Pradesh. The College was elevated to the status of College of Teacher Education (CTE) in 1997 - a unique privilege conferred on a Private Aided College in Andhra Pradesh. It is the only private aided single faculty college offering four teacher preparation courses at different levels. The college prepares teachers for all levels of education i.e. KG to PG. The college was conferred the status of Autonomy in 2007. The college is accredited by NAAC with BGrade. In its pursuit to grow as a center of excellence in Teacher Education the college leaves no stone unturned. As a College of Teacher Education, the college receives grants from MHRD to organize Orientation Programs, Workshops and Seminars to the in service teachers. The college is identified as study center for DR.BR. Ambedhkar Open University B.Ed course (DM) from 2009 onwards. The college was also the study center for Sri Padmavathi Mahila Viswavidyalayam B.Ed. (DM) till bifurcation of the state and Kakatiya University M.Ed. for two summer workshops. The college was identified as one of the study centres for Diploma in Elementary Education (D.El.Ed.) by National Institute of Open Schooling (NIOS) in 2017 and identified as Model Study Center. The college signed an MOU with Pallavi Educom for a three month certificate course in ECCE. The distinctiveness was attained due to the cultural and ethical values imbibed by the founder. The Gandhi Satabdi Bhavan programs organized on every fourth Friday of the month inculcate Gandhian values of honesty, non violence and sacrifice. The College always adopts new methods and strategies to produce quality teachers

Provide the weblink of the institution

<http://amsteachereducation.com/pdf/institutional-distinctiveness-2018-2019.pdf>

8.Future Plans of Actions for Next Academic Year

An action plan is a definite checklist of tasks and resources needed to complete a project or achieve a goal. Working with an action plan ensures to complete every task and requirement to meet the expected standards. Every individual and organization have to make future plans for their growth and to realize the vision of the founder. The College of Teacher Education, Andhra Mahila Sabha as of now offers four Teacher Education courses. M.Ed, B.Ed (G) B.Ed. Spl (H.I) and PG Dip in ECE. There are about 150 to 200 students aspiring to either become teachers or teacher educators. Except PG. Dip. in ECE (Duration one Academic Year) other courses are for two years with four semesters. Hence the college has to undertake the onus to conduct the courses successfully. The college has to make advanced plans for the smooth conduct of the academic work like completion of syllabus, arranging for internship (Teaching Practice for all courses) planning for conduct of certificate courses, celebration and observation of days, Gandhi Satabdi Bhavan programs etc. As an Autonomous College it has the responsibility of conducting four semester examinations for the courses and one final examination for PG. Dip. in ECE. Apart from other regular activities, the college has to plan

continuously for the conduct of internal and external examinations, paper setting, valuation, tabulation and declaration of results. The college is now conducting its own Convocation. Apart from the aforementioned regular areas of planning, the college chalked out plans for the following activities for the next academic year. • To obtain NAAC Accreditation • To obtain extension of Autonomous status • To complete the Major Renovation work of one of the B.Ed halls, undertaken by the Central Office (DDMS) and College managements. • To name the hall as Dr. Janapathy Varalakshmi Conference Hall. • To revive the MOU of Boys and Girls Juvenile Homes • To Strengthen the ICT facilities • To conduct activities to hone the creative skills of students • To extend the services of Guidance and Counseling cell to the students of sister institutions. • To take up community service programs like visits to orphanages and old age homes • To restart the activities of Women's cell • To undertake Minor Research Projects. • To celebrate College Annual Day • To conduct Regular Alumna Meetings • To conduct National Seminar on Women Empowerment • To Publish college magazine Ujwala • To conduct Convocation • To undertake painting and beautification of the College • To conduct student focused academic and skill based activities • To focus more on Research and Development by increasing the faculty publications in UGC listed journals